

# Tavern™ at Edinburgh



## *TAVERN AT EDINBURGH YOUTH SPORTS AND ACTIVITIES BANQUET INFORMATION*

*P: 763 . 315 . 8535 / TAVERNATEDINBURGH@YAHOO.COM*

*FULL SERVICE ALL-INCLUSIVE BANQUETS!  
WE DO ALL THE WORK SO YOU CAN FOCUS ON  
THE TEAM*



**EVENT SPACE**

*Ballroom for up to 280 people, includes: set up, clean up, black or white table liners, custom color napkins ceiling chiffon with lights, patio, lcd projector and screen, in house microphone, house decorations if needed.*



**Tavern**<sup>™</sup>  
at  
Edinburgh



**Tavern at Edinburgh  
Youth Sports and Activities  
Buffet Options 2025**

**Sunday - Thursday**                      **\$27 per person**

**Friday - Saturday**                      **\$32 per person**

**All Meals include Lemonade and Ice water**

**Italian Pasta Buffet**

Penne Pasta with a House made Marinara and Alfredo on the side. Caesar Salad, Meatballs and fresh garlic bread sticks and Chocolate Chip Cookies

Add on Lasagna for \$3 per person

Add on Chicken for \$3 per person

**Tavern Taco Buffet**

Soft Tortillas, Seasoned Beef, Shredded Lettuce, Pico De Gallo, Shredded Cheese, Sour Cream, Fiesta Lime Rice and Chocolate Chip Cookies.

Add on Tortilla Chips & Salsa or Guacamole for \$2 per person

**Deli Sandwich Bar**

Ham, Turkey, Variety of Breads, Italian Pasta Salad, Kettle Chips, Assorted Condiments of Lettuce, Tomato, Pickles, Cheese, Mayo, Mustard, Chocolate Chip Cookies.

Add on a cup of House Chicken Wild Rice Soup or Chili for \$3 per person

**Tavern BBQ Buffet**

Pulled Pork in our house made BBQ Sauce, Buns, Italian Pasta Salad, Kettle Chips and Chocolate Chip Cookies

**Herb Roasted Baked Chicken Buffet**

Herb Roasted Chicken, Choice of Potato Wedges or Mac & Cheese, Caesar Salad and Chocolate Chip Cookies.

**Above prices include a 22% service fee and local sales tax of 8.53%**



## *Banquet Room set up and usage Information - Contract 2025*

### *Banquet Room Setup and Fees*

Tavern at Edinburgh will provide the setup of Oval 60-inch tables and 8-foot rectangle tables, clean-up, dance floor, linen table cloths black, white or Ivory, sound system for music and speeches and LCD Projector & Screen

*Banquet Room set-up fee Rate:* *Included in Package*

### *Decorations/ personal belongings*

The client is responsible for the removal of their own decorations & belongings at the end of the event. The client is solely responsible for any and all outside rentals brought into this facility. Rice, birdseed, confetti, table decorative sprinkles, glitter or silly string are not permitted on the premises. Client is responsible for the cost to replace any tavern decorations that go missing and replace or pay or damaged Tavern property.

### *Décor*

Complimentary Linen Table Cloths White, Ivory or Black. Complimentary Linen Napkins You will choose the color as well as how we fold each napkin at the place settings.

White Ivory, Pastel Pink, Black, Navy, powder Blue, Gold, Yellow, Royal Blue, Purple Brown, Green, Tan, Red, Maroon.

### *Entertainment*

Our clients make all arrangements for their own entertainment. Entertainment must end no later than 12:00am. All guests and non-Tavern at Edinburgh employees must vacate the premises' including the parking lot by 1:00am.

### *Attendance Guarantees*

You must guarantee the number of attendees for all food, beverage and meeting functions 7 business days prior to the event date. If the catering department does not receive a guarantee by the required day, the client will be charged accordingly based on the original number of guests. Your guaranteed count can always increase but never decrease from your original guarantee, Tavern at Edinburgh does not prepare any additional meals, however we will make every effort to accommodate additional guests.

### ***Food and Beverages Regulations***

No other outside snacks or food is allowed in our event facility. You may purchase items through our catering department. Yes, you can bring in your own dessert such as a wedding cake or cupcakes. See event planner for more details. Please assign someone to cut and serve your cake. The Tavern does provide china cake plates & forks, you supply the paper napkins. Buffets are priced to be affordable and enough food for one time through. Our event staff serves from the buffet the protein portion to ensure proper portion control. If there is extra food, guests may come through the line a second time. Please assign someone to release tables by table number from the in-room microphone or from your DJ's microphone. If you have a DJ, they usually do this for receptions.

In compliance with state health codes, food and beverages prepared by the Tavern but not consumed during the event become the property of the Tavern and may not be removed from the premises. In certain instances, a waiver may be signed to allow you to bring extra items home. We reserve the right to determine which items can be brought home based on food safety standards.

### ***Multiple Entree Fee***

When selecting multiple entrees over 2 selections, a multiple entree fee of \$2 per person will apply per person for the extra meal selection. We request that the same accompaniments be selected for all entrees.

***Treat tables are a set-up fee of \$75*** -We will set this up for you with your instructions, if candy is thrown around on floor, the treat table will be put away by our event staff. Please assign someone to assist you with your treat table. We do not permit nuts in bowls due to nut allergies. If candy stains or gets stuck in our carpet, you will be charged for a carpet cleaning fee if necessary.

### ***Miscellaneous Items***

The legal drinking age in Minnesota is 21 years of age. Minors will not be permitted to consume alcoholic beverages on the premise. We reserve the right to assess the level of alcohol consumption and will act accordingly to provide a safe environment for all our guests. Event Bar closes by 12:00am and guests may then go over to the main restaurant bar adjacent to your event room.

### ***Taxes and Services***

All food and beverage services are subject to any applicable sales tax and a 22% service charge. Service charge is subject to change and cannot be guaranteed until 90 days prior to the function date. All service charges collected are not the property of any one person and will be distributed at the discretion of management.

### *Cancellations*

All cancellations must be in writing. If cancellation is given in 180 days or less you are held responsible for half of the estimated cost of your event. If cancellation is given in 90 days or less, you are held responsible for the full estimated cost of your event. All Deposits are non-refundable.

### *Payments and Deposits*

Deposits will be required to hold the date and space for your event. The amount of this deposit will be the charge of the room set up fee and ceremony site if applicable. Final payment will be due upon receiving your guaranteed count one week prior to your event. Payments are accepted by cash, credit card or check. We must have a credit card number on-hand from the responsible party one week prior. This card will be used for incidentals added on, bar tabs, or additional fees. Even if you're paying that evening in cash for a bar tab, we still need this card on file. All Credit Card payments are subject to a 3% processing fee.

**All prices are subject to change and cannot be guaranteed until 90 days prior to the event date due to possible food costs that may increase or other unforeseen expenses**

### **Liabilities**

Client(s) agrees to be responsible for any and all damages and thefts to the premises, its furniture, equipment, table accessories and property rented to customer or damage caused by client, their guests, or invitees.

Client(s) agrees to pay any amount due to Tavern at Edinburgh. In the event the amount due is not paid and Tavern at Edinburgh engages an attorney for collection, client(s) agrees to pay Tavern at Edinburgh its attorney fees, expenses and court costs accrued in pursuing payment from client(s).

## Event contract detail record

Thank you for choosing Tavern at Edinburgh for your event. We look forward to working with you to achieve the finest hospitality available for your guests.

<b>Tavern at Edinburgh Reservation Contract</b>	<b>Event Date:</b>
<b>Event Name:</b>	
<b>Street Address of Contact:</b>	<b>City, State, Zip</b>
<b>Responsible Party:</b>	
<b>Phone Number:</b>	
<b>Email:</b>	
<b>Approximate Number Guests:</b>	
<b>Meeting Time:</b>	
<b>Meeting Room:</b>	
<b>Meeting room set-up fee Price:</b>	
<b>Reservation non-refundable Deposit:</b>	
<b>BALANCE DUE</b>	
<b>Room set-up:</b>	

I have read, understand, and agree with all of the policies outlined in the Tavern at Edinburgh Event Contract. I also understand the guarantee, cancellation and payment procedures.

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

Tavern at Edinburgh Signature \_\_\_\_\_ Date \_\_\_\_\_